



City and County of Swansea

**Minutes of the Organisational Transformation  
Corporate Delivery Committee**

**Multi-Location Meeting - Gloucester Room, Guildhall / MS**

**Teams**

**Tuesday, 26 July 2022 at 2.00 pm**

**Present:** Councillor V M Evans (Chair) Presided

**Councillor(s)**

P N Bentu  
M Jones

**Councillor(s)**

J A Hale  
S Joy

**Councillor(s)**

T J Hennegan  
H Lawson

**Officer(s)**

Marlyn Dickson  
Sarah Lackenby  
Jeremy Parkhouse

Strategic Change Programme Manager  
Head of Digital and Customer Services  
Democratic Services Officer

**Also present**

Councillor C Anderson  
Councillor D H Hopkins  
Councillor A S Lewis

Cabinet Member for Community  
Cabinet Member for Corporate Service and Performance  
Cabinet Member for Service Transformation

**Apologies for Absence**

Councillor(s): F D O'Brien and L V Walton

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**10 Disclosures of Personal & Prejudicial Interests.**

In accordance with the Code of Conduct adopted by the City & County of Swansea, the following interests were declared: -

Councillors P N Bentu, J A Hale and H Lawson declared personal interests in Minute No.12 – Organisational Transformation Work Programme 2022-23.

**11 Minutes:**

**Resolved** that the Minutes of the Organisational Development Corporate Delivery Committee held on 28 June 2022 be approved and signed as a correct record.

**12 Organisational Transformation Work Programme 2022-23.**

The Chair introduced a 'for information' report of the Interim Chief Executive and Director of Corporate Services which provided the Committee with a draft outline of

the work programme 2022-23 and what it sought to achieve in terms of policy objectives.

It was outlined that following a discussion between the Director and Cabinet Members, the priorities provided in the report were identified as draft items for the work programme 2022-23, subject to any amendments made by and approval of the Committee. The table also provided the anticipated outputs and outcome from each work plan item, the policy commitment that each work plan helps deliver and the corporate priority that each work plan item was aligned to.

The Committee, with the assistance of the relevant Cabinet Member, discussed the following topics for inclusion in the work programme: -

- Rewards and recognition of staff.
- Agile Working Policy.
- Customer Contact Strategy.
- Swansea as the first Human Rights City.
- Recruitment and retention of staff.

The Chair added that the above topics would be included in the Committee Work Programme 2022-23 and would be discussed during the next few months.

The meeting ended at 2.23 pm

**Chair**